**Natalie H. Sikora**

**313.682.2500**

**nhsikora@gmail.com**

**OBJECTIVE** To further expand my knowledge, skills and experience in the field of education.

**EDUCATION** ***University of Michigan, Dearborn, MI 48124***

May 2008-present

-Pursuing a Master of Arts degree in Teaching, Concentration in English and ESL

***University of Michigan, Ann Arbor, MI 48104***

2004-2006

-Bachelor of Arts degree, English Language and Literature. December, 2006.

-Cumulative G.P.A 3.73 (4.0=A)

***La Scuola Dante Alighieri, Castelraimondo, Italy***

2006

-Participated in and completed Italian Language and Culture classes for the month of July

***Henry Ford Community College, Dearborn, MI 48124***

2002-2004

- Member of the Community College’s Honors Program

- Cumulative G.P.A 4.0 (4.0=A)

**WORK *Professional Educational Services Group, LLC***

**EXPERIENCE** January 2008-present

-Substitute Teacher in Dearborn, Dearborn Heights, Wayne-Westland, and Redford

School Districts

***XploreU***

June 2007-May 2008

-Student Ambassador; Editor for Monthly Newsletter

-Wrote and edited travel articles, as well as promoted website to college campuses in MI

***The Bear Factory, LLC***, Grand River Ave., Wixom, MI.

August 2006-December 2007

-Warehouse employee

-Packed/Processed/Shipped orders to customers (e.g. Busch Gardens, Carnival Cruise)

***University of Michigan’s Matthaei Botanical Gardens,*** N.Dixboro Road, Ann Arbor, MI

August 2005- June 2006

-Work-study receptionist/secretary/cashier

-Greeted customers, answered phones, inventoried/stocked gift shop

***Arts at Michigan***, S. Forest Avenue, Ann Arbor, MI.

August 2004- June 2005

-Developed, with three peers and one faculty member, a project and website entitled “COTA” (Click on the Arts)

-Interviewed student and faculty artists

-Wrote and edited articles on current issues and happenings within the arts genre

**SKILLS/** -Skilled in working with the public; great communication skills, both written and verbal

**ABILITIES** -Experienced and proficient in editing, proofreading and writing of the English language

-Experience facilitating writing and art workshops with children aged nine to sixteen

-Proficient in Microsoft Office programs with the ability to grasp new software quickly

-Work with calmness and a clear head, even when put in stressful/challenging situations

**AWARDS** -Nominated for, and participated in, the International Scholar Laureate Program’s

**AND** Delegation on Journalism in the Commonwealth of Australia (May 2007)

**HONORS**  -Dean’s List for six of six semesters at the University of Michigan—Ann Arbor

-Dean’s List for four of four semesters at Henry Ford Community College

-Member of the National Society of Collegiate Scholars

**COMMUNITY --Maxey Boys Training School**

**ACTIVITIES** Whitmore Lake, Michigan

2006

It was at Maxey Boys Training School where I had the occasion to work with three delinquent youth in weekly art and writing workshops. Over the course of this Fall Semester I learned a lot about aiding others in turning their thoughts and ideas into prose on a written page. It was also at Maxey where I

had the great experience of understanding the importance of trust, respect and patience when working in a collaborative, educational environment.

**--Winan’s Performing Arts Academy**

Detroit, Michigan

2005

It was at Winan’s Performing Arts Academy where I had the amazing opportunity to work with a group of six fifth grade students to educate and aid them in the English field. We worked together over the course of a semester creating poems, stories and prose. Over the time period of approximately four months, we cultivated and shaped one another’s work; the end product was to turn these pieces of writing into the students’ first novellas.